**Minutes**

Annual Meeting

Sustainable Future Section

November 4, 2011

Davis Street Tavern

500 NW Davis Street, Portland

Attendees: Jim Kennedy, Chair, Diane Henkels, Jennifer Gates, Rod Wegener, Dick Roy, Michelle Slater, Chair Elect, Robin Bellanca Seifried, Treasurer, and Dallas DeLuca, Secretary. Candidates: Barry Woods, Bobby Mauger.

Excused absences: Pay Neil, Amie Jamieson and Ellen Grover.

1. Programs

We have been successful at increasing the Section's visibility with the Bar through our Programs.

We are now at 290 members.

We are planning to have 8 -12 programs next year.

1. Newsletter

By the end of the year, four issues of the newsletter will have been released.

1. Web site

The resources section of the Web site is now in place.

Content for additional office practice tips is being developed.

1. Legislative Program

The Section's legislative program is going forward thanks to Diane’s efforts.

1. Awards Program

The Section determined to use the Sustainable Leadership Award to recognize law firm’s demonstrating leadership in their office practices. Schwabe Williamson & Wyatt is this year’s recipient.

1. Partners in Sustainability Program

This program will offer web-based and other recognition to law firms that meet certain criteria established by the section. The Section expects to launch the program by the end of 2011.

1. Study Groups

One group, with Jennifer in the lead, is looking at if and to what extent there are RFPs that incorporate sustainability criteria.

Another group, this one led by Jim, is exploring the idea of how to protect the environmental rights of future generations. A report from this group is expected in the near future.

1. Financial Report

The Section is finishing the year with a positive cash balance, and is basing next year’s budget on conservative estimate of 300 members. The Sectionss largest expense this year was the OSB support services assessment, followed by the costs for programs and the annual celebration. Only 4% of the Section’s revenue for the year came from program attendance fees, but the Section did not start charging for program attendance until the last quarter. Next year, the Section will continue to charge non-members to attend programs, which should increase both program revenues and membership.

1. Elections

Dick reviewed the nominating committee’s report, and identified the officers and members of the Executive Committee with automatic continuing terms and identified the slate of officers and members for which a vote is required. The nominating committee’s report was unanimously approved.

The offices of Chair (Michelle Slater) and Immediate Past Chair (Jim Kennedy) are filled automatically. Current members Ellen Grover and Dick Roy, who are in the middle of their two-year terms, continue their terms.

Janna Aginsky was elected Secretary and Robin Bellanca Seifried was re-elected Treasurer.

Barry Woods, Jennifer Gates and Diane Henkels were elected to two-year terms as members-at-large.

Robert Mauger and Dallas DeLuca were elected to serve one-year terms.

1. Conclusion

There being no further business, the annual meeting was adjourned.