

**OSB SFS Executive Committee
Meeting Agenda**

Date: July 16, 2015
Time: 9:30 - 11 AM
Location: Tonkon Torp, 1600 Pioneer Tower, 888 SW Fifth Avenue
Call-in: 712-432-0375; passcode 1075762#

9:30 Approve Meeting Minutes

May 21, 2015, Meeting Minutes

9:40 Committee Reports (and Mid-Year 2015 Goals Check-in)

Awards/Partners Committee (Jen) - determine and implement Award frequency

Editorial Committee (Ann) - issue four newsletters

Programs Committee (Maggie) - explore technological outreach and blockbuster program

All - expand non-EC member participation

10:20 Discussion Items

Legislative Update (Diane)

Webmaster Budget (Jen)

Section Handout (Robin)

- Swearing in ceremony
- Learning the Ropes CLE (August contact, November program)

2015 Goals Check-in (see next page for details)

- Increase Outreach
 - o webmaster/listserve
 - o OSB relationship
 - o non-Portland EC member
 - o Sponsor "Learning the Ropes" CLE
- Outreach committee pilot effort (Lindsay)
- Climate Change Task Force charge development (Dick)

10:45 Calendar Review

This Month (Dick)

Additions

2015 GOALS

1. Explore New Subgroups
 - a. Climate Change Task Force - develop a charge (Dick)
 - b. Outreach Committee - arrange a pilot activity (Jim, Lindsay)
2. Increase Outreach
 - a. Strengthen relationship with OSB President/BOG liaison
 - b. Expand non-EC member participation in subgroups
 - c. Explore non-Portland EC member and events to promote the section
 - d. Include at least one new EC member (Lindsay or June) on the nominating committee
 - e. Sponsor "Learning the Ropes" CLE (attract new admittees)
 - f. Explore setting up a listserve
 - g. Hire webmaster
3. Awards Committee - determine and implement Awards schedule (frequency of Award)
4. Editorial Committee - issue four newsletters (quarterly)
5. Programs Committee - explore technological outreach and blockbuster speaker