**Annual Meeting and November 2014 Executive Committee Meeting Minutes**

**OSB Sustainable Future Section**

November 13, 2014, 9:00 AM, at Landye Bennett Blumstein

Present: Max Miller, Dick Roy, Diane Henkels, Ann McQuesten, Michelle Slater, Maggie Vining

Present by Phone: Jim Kennedy, Robin Seifried, Jennifer Gates

Absent (With Notice): Monique Hawthorne, Janna Aginsky

Guests: June Wiyrick Flores

**Annual Meeting**

Treasurer’s Report

Jim Kennedy gave the treasurer’s report. This year the Section will take in approximately $6300 from membership fees and non-member CLE registration fees. The Section’s non-member CLE registration fees will total approximately $800, which is the highest ever for the Section. The Section will have approximately $5000 in expenses, with an ending balance of slightly over $9000.

Nominating Committee Report

The Nominating Committee provided the following proposed slate of Executive Committee members for 2015:

Officers:

Chair: Robin Bellanca Seifried

Chair-Elect: Ann McQuesten

Past Chair: Jennifer L. Gates

Secretary: Diane Henkels

Treasurer: James M. Kennedy

Members-At-Large for a Two-Year Term Ending 12/31/16:

June M. Wiyrick Flores

Richard E. Roy

Michelle Slater

New Member-At-Large, Term Ending 12/31/15:

Lindsay Byrne

Continuing Members-At-Large (Two-Year Terms Ending 12/31/15):

Max M. Miller Jr.

Margaret Vining

A quorum of the Executive Committee being present, the proposed slate of candidates was unanimously elected by the Committee.

Chair’s Report

Jennifer Gates provided a report on the Section’s progress and activities in 2014.

**Executive Committee Meeting**

Approval of October 2014 Meeting Minutes

The October minutes were approved by unanimous vote.

Discussion of Leadership Award Presentation at Section CLE

The Committee discussed plans for the presentation of the Law Office Leadership Award to Bodyfelt Mount, and decided to pursue presenting the Award at the IPCC CLE on January 20. Ann McQuesten will coordinate with Maggie Vining on details of the event.

Editorial Committee Report

Ann McQuesten provided a report on the December issue of the Section newsletter, including a list of articles in progress.

Membership Report

Robin Seifried provided a report on membership. At the December program the Section can start to accept members for next year. The program fee will be $15 for non-members, and for $20 attendees will also receive 2015 membership. The Section will continue to offer free membership to new bar admittees. Diane Henkels asked for additional detail on the demographics of Section membership, including geographic location and small/solo practitioners.

Dick Roy reported on outreach efforts to large firms. The Committee discussed the response to outreach efforts and suggested additional firms and individuals to contact.

Programs Committee Report

Maggie Vining reported that there were 39 RSVPs to the IPCC CLE scheduled for today, which has been rescheduled for January 20 due to weather, and 23 RSVPs for the presentation by Mary Wood scheduled for December 11.

Approval of 2015 Budget

Jim Kennedy reviewed the Section’s 2014 expenses and 2015 budget. The 2015 budget was then approved by unanimous vote.

Annual Retreat

The Committee discussed planning and possible topics for the Executive Committee’s annual retreat in January. Robin Seifried requested that Committee members provide her with any specific topics they would like on the agenda. Suggestions included how to allocate the Section’s budget and how to enhance the Section’s relationship with the Bar.

The meeting was adjourned at 10:13 am.

The next meeting will be on December 4, 2014 at 10:30am at White Summers for the purpose of planning the Executive Committee’s annual retreat.