

**OSB Sustainable Future Section Executive Committee
Meeting Minutes**

Wednesday, June 5, 2019 12:05 PM - 1:00 PM PDT
111 SW 5th Ave., Portland, Oregon

Attending in Person: Sara Butcher, Chair Elect; Cheyenne Chapman, Secretary; June Wiyrick Flores, Meeting Chair; Dani Edwards, OSB Temporary Liaison.

Attending via Zoom: Doug Quirke; Kim Sherman, Treasurer; Kim Stafford; Mike Grainey; Diane Henkle; Sara Yamin, OSB Liaison, Michelle Smith.

Not Attending: Courtney Johnson, Chair; Chris Fryefield; William (Liam) Sherlock; Alex Wall.

12:05

Approve Minutes

Motion passed to approve minutes of May 2019 as corrected.

Treasurer's Report

Kim Sherman presented the June report showing a fund balance as of 4/30/10 of \$15,488 and a total membership of 193.

Motion passed to approve reimbursement of \$150 to Doug Quirke for Zoom related costs. Agreed to allocate to special projects this year and to phone calls next year.

Mike Grainey will submit an invoice for approval related to Call to the Bar expenses.

12:10

Discussion Topics

BOG Policy changes for Section Management

June summarized the BOG approved policy changes related to assessments, electronic voting, list serve guidelines, and CLE activities. Regarding CLE activities, sections need to select among standard option packages for publicizing and collecting fees. Karen Lee, OSB Director of CLE Seminars can assist sections in selecting the best option.

Motion passed to retain current section fee structure which covers CLE registration for section members, and to charge non-members attending CLEs a \$20 fee, with understanding that SFS will use the "basic" option package, and that this expense will become a line item in next year's budget.

June reviewed policy changes under consideration by the BOG concerning membership (100 member minimum for sections) and fund balances (encouraging spending down section fund balances starting in 2021). The membership policy is not expected to affect SFS; however, we will need to review possible implications of projected fund balances.

President's Sustainability Award Nomination

Motion passed to nominate Melissa Powers for the President's Sustainability Award per Courtney Johnson May 6, 2019 email to Executive Committee, with nominations due June 11th at 5 pm.

OMLA Sponsorship Request

Kim Stafford requested consideration of a sponsorship request from OMLA. This would be part of the contributions line item in the SFS budget; in the past SFS has sponsored both OMLA and Diversity related requests. The committee agreed to sponsor OMLA at the same level as last year; Sara will check the Treasurer's Report to determine this amount.

Committee Reports

Committee Reports are postponed to June.

Next Meeting – July 3.

1:00

Adjourn